

Burial Information

It is hard to lose a loved one. This will not be easy, and we pray you find the guidance and strength to help you get through this. Here are some helpful tips we have learned on the way of our own journeys. We found it comforting to request a priest to come by, our families were thankful to have the last service at ANMC.

When your family member passes away in ANMC, please stay in contact with the Floor Social Worker and Nurse Supervisor.

1. You will need to determine if you are going to use a Funeral home to coordinate the care of the burial and paperwork. ANMC should have a booklet with that information, you may need to ask staff since there are a lot of people coming and going who are new.
2. If you do not wish to use a funeral home, you have the option to do the planning yourself.
 - a) **Certificate of Death Form** needs to be completed by the Physician/Medical Examiner and/or person who was present and can verify the time of death. This is sent to Juneau to process. Contact Jo Kim Rivera-Medical Records, Sr. Office Specialist Phone number 907-729-3245, email jkim@anthc.org.
 - b) Family completes the **Burial-Transit Permit** (Form VS -121) This is a form that the Bureau of Vital Statistics has created to help you transport the deceased to your place of burial. Deanna Thomas-ANTHC email dsthomas@anthc.org is a contact at ANMC. You can sign the permit, the family member who is the point of contact.
 - c) Once Juneau receives the Certificate of Death Form, you can request a certified copy from the Bureau of Vital Statistics.
3. Notify DPA for Burial Assistance, VA for Veteran's Burial Assistance, Regional Corporations, Tribal agencies to get forms completed.

Thank you,

Shannon Johnson, Supervisor II

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